

BOROUGH OF CONSHOHOCKEN BOROUGH COUNCIL  
MINUTES OF THE PUBLIC MEETING

Wednesday, April 2, 2025

PUBLIC MEETING

PRESENT: Tina Sokolowski, Council President  
Kathleen Kingsley, Council Vice-President  
Anita Barton, Senior Council Member  
Alan Chmielewski, Council Member  
Stacy Ellam, Council Member  
Ralph Frey, Council Member  
Adrian Serna, Council Member  
Yaniv Aronson, Mayor

ALSO PRESENT: Stephanie Cecco, Borough Manager  
Michael E. Peters, Borough Solicitor

**CALL TO ORDER**

The Public Meeting of the Conshohocken Borough Council duly advertised, was held at the Conshohocken Borough Hall, 400 Fayette Street, Conshohocken, PA. Ms. Sokolowski, Council President, called the meeting to order at 7:00 PM.

**COUNCIL PRESIDENT ANNOUNCEMENTS**

Ms. Sokolowski announced that Borough Council held an executive session immediately prior to the regularly scheduled meeting on legal matters.

She stated that Borough Administration did not receive any public comments following the March 19<sup>th</sup> Public Meeting or regarding the April 2<sup>nd</sup> Public meeting agenda.

**PRESENTATIONS**

**a.) Introduction of the Worshipful Master at Fritz Masonic Lodge, Ryan Bailey**

Ryan Bailey, Worshipful Master at Fritz Masonic Lodge, provided information about the Fritz Masonic Lodge. He was accompanied by former Worshipful Masters, Glenn Quinn, George Gunning III and Sheldon Simpson.

**b.) Proclamation 2025-03 recognizing April as “Pennsylvania 811 Safe Digging Month”**

Ms. Barton read a proclamation recognizing April as “Pennsylvania 811 Safe Digging Month” in the Borough of Conshohocken.

**Mr. Serna made a motion to approve Proclamation 2024-03 designating April as “Pennsylvania 811 Safe Digging Month” in the Borough of Conshohocken, seconded by Mr. Frey. The motion carried 7-0.**

**c.) 2024 Community Education Award Presentation, Shauna Wylesol, Operations Executive Assistant**

Shauna Wylesol, Executive Assistant for Operations, shared that the Borough received the Carton Council’s 2024 Community Education Award for its efforts to help educate the community on what should and should not be recycled. The \$2,000.00 award will be utilized for recycling expenses.

**d.) Presentation on Autism Awareness, Police Chief David Lennon and Fire Chief Timothy Gunning**

Ms. Wylesol, Police Chief Lennon and Fire Chief Gunning gave a presentation on Autism awareness as it pertains to first responders in the Borough.

**LAND USE MATTERS, PUBLIC HEARINGS AND ORDINANCES**

There were no land use matters, public hearings and ordinances.

**COUNCIL BUSINESS**

**a.) Conduct an interview for a vacancy on the Mary Wood Park Commission**

Ms. Sokolowski introduced Jack Hasler who was present to interview for a vacancy on the Mary Wood Park Commission. Mr. Hasler expressed his interest in serving on the Mary Wood Park Commission. He discussed how his background in educational programming aligns with the Commission’s initiatives. He shared that he would like to collaborate with local public and private schools to develop new educational opportunities for the children of Conshohocken.

- b.) Consider approving a Memorandum of Understanding between the Borough of Conshohocken and Conshohocken Fire Company No. 2 regarding the transfer of ownership of the current fire station to the Borough**

**Ms. Barton made a motion to approve a Memorandum of Understanding between the Borough of Conshohocken and Conshohocken Fire Company No. 2 regarding the transfer of ownership of the current fire station to the Borough, seconded by Ms. Kingsley. The motion carried 7-0.**

- c.) Consider approving Resolution 2025-08 authorizing the sale/donation of a fire truck**

**Mr. Serna made a motion to approve Resolution 2025-08 authorizing the sale and donation of a fire truck to Rangers Hose Company for \$1.00, seconded by Mr. Chmielewski. The motion carried 7-0.**

- d.) Consider approving Resolution 2025-09 establishing temporary traffic and parking regulations in the Borough**

**Mr. Chmielewski made a motion to approve Resolution 2025-09 establishing temporary traffic and parking regulations in the Borough, specifically: two (2) 15-minute to-go parking spaces on East Second Avenue and a stop sign at West Second Ave and Forrest Street, seconded by Ms. Kingsley. The motion carried 7-0.**

## **MANAGER MATTERS**

- a.) Discussion on bids received for the public space trash receptacles**

Ms. Cecco shared that an RFP for 25 public space trash receptacles was advertised on February 20, 2025. She stated that three (3) bids were received and recommended that Borough Council consider awarding the bid, at the April Voting Meeting, to the lowest, responsible bidder, BigBelly. She confirmed that the bid amount is within the approved FY 2025 budget.

- b.) Discussion on bids received for the replacement of windows at the A-Field**

Ms. Cecco shared that an RFP for the replacement of windows at the A-Field was advertised on February 21, 2025. She stated that three (3) bids were received and recommended that Borough Council consider awarding the bid, at the April Voting Meeting, to the lowest, responsible bidder, Joseph DelBuono Inc. She confirmed that the bid amount is within the approved FY 2025 budget.

- c.) Discussion on appointing Michael Miller of Eckert Seamans as special counsel to amend the Police Civil Service regulations and generate Fire Civil Service regulations**

Ms. Cecco stated that the Borough needs to amend its Police Civil Service regulations and generate Fire Civil Service regulations. She explained that the last amendment and approval by Council of the Police Civil Service Regulations was in 2014 and that the Conshohocken Fire Department has recently met the threshold of full-time firefighters that requires the formation of a Fire Civil Service Commission. She recommended that Council consider engaging special counsel to review the current Civil Service Regulations from a legal perspective based on current case law/regulations and recommend revisions as applicable and to generate Fire Civil Service regulations in order to establish a Fire Civil Service Commission. Ms. Cecco discussed the rate schedule and qualifications for Michael Miller of Eckert Seamans.

- d.) Discussion on an RFP for Bond Counsel and Financial Advisory Services related to the Public Safety Services Facility**

Ms. Cecco shared that the Borough continues to move forward with the pre-construction planning and design phase of the future Public Safety Services Facility. She stated that the Borough recently advertised an RFP for architectural design services, which will help determine the project's cost. She explained that the next step in the process is to secure funding. Ms. Cecco discussed the specifications in an RFP for Bond Counsel and Financial Advisory Services related to the Public Safety Services Facility. She asked Council to consider authorizing advertisement of the RFP at the April Voting Meeting.

- e.) Consider approving change order no. 1 for the Traffic Signal Modernization Project along East and West Elm Streets**

**Mr. Serna made a motion to approve change order no. 1 for the Traffic Signal Modernization Project along East and West Elm Streets, seconded by Ms. Kingsley. The motion carried 7-0.**

- f.) Consider approving payment application no. 3 for the Traffic Signal Modernization Project along East and West Elm Streets**

**Ms. Ellam made a motion to approve payment application no. 3 for the Traffic Signal Modernization Project along East and West Elm Streets, specifically: East Elm Street and Harry Street in the amount of \$3,195.03; West Elm Street and Colwell Lane in the amount of \$144,211.51; West Elm Street and Maple**

**Street in the amount of \$136,586.04; and West Elm Street and Oak Street in the amount of \$118,857.97, seconded by Ms. Barton. The motion carried 7-0.**

**DEPARTMENT MATTERS**

There were no department matters.

**LEGAL MATTERS**

There were no legal matters.

**COUNCIL MEMBER AND MAYOR MATTERS**

Mayor Aronson shared that he was invited to speak about local government at Conshohocken Elementary School. He provided pictures from Yoga Home’s Family Yoga event at the Community Center. He shared that the Phillie Phanatic made an appearance in Conshohocken to introduce Curveball, the Conshohocken Baseball & Softball League’s new mascot.

Mr. Chmielewski recognized the Conshohocken Fire Department for their quick response to an incident that occurred at Marshall Lee Towers.

**PUBLIC COMMENT**

Sheldon Simpson of the Fritz Masonic Lodge commended Borough Council and Ms. Cecco for the excellent job they did facilitating the public meeting.

Joe Malazita, 200 Wood Street, inquired about an emergency evacuation plan for Second Avenue and Wood Street. Fire Chief Gunning briefly discussed fire hydrant and fire building code regulations and provided a probable emergency exit route for residents in that area. He discussed the Borough’s emergency pre-plan system. Mr. Malazita discussed factors that could potentially delay response time. Ms. Sokolowski responded that Administration could generate an emergency preparedness response plan for that area.

**ADJOURNMENT**

The meeting was adjourned at 7:49 PM.

Respectfully Submitted,

---

Stephanie Cecco,  
Borough Secretary