

**BOROUGH OF CONSHOHOCKEN**

**CONTRACTOR/SUBCONTRACTOR RESPONSIBILITY CERTIFICATION**

**RESPONSIBLE CONTRACTOR REQUIREMENTS**

**CHAPTER 13, SECTIONS 121-130**

ALL CONTRACTORS AND SUBCONTRACTORS OF ANY TIER THAT PERFORM WORK ON A CONTRACT VALUED AT OVER \$350,000 ON ANY PUBLIC FACILITY OR PUBLIC WORKS PROJECT, INCLUDING CONSTRUCTION, DEMOLITION, ALTERATION, RENOVATION, REPAIR AND CONTRACT SERVICE OR CONTRACT MAINTENANCE WORK, SHALL MEET THE REQUIREMENT OF THE BOROUGH OF CONSHOHOCKEN RESPONSIBLE CONTRACTORS REQUIREMENTS, CHAPTER 13 SECTIONS 121-130.

IF A FIRM FAILS TO PROVIDE THIS CONTRACTOR RESPONSIBILITY CERTIFICATION, IT SHALL BE DISQUALIFIED FROM BIDDING. NO ACTION OF ANY NATURE SHALL LIE AGAINST THE BOROUGH BECAUSE OF ITS REFUSAL TO ACCEPT A BID FOR FAILING TO PROVIDE THE REQUIRED INFORMATION. IN THE EVENT THAT A SUBCONTRACTOR IS DISQUALIFIED, NO TYPE OF CONTRACTUAL CLAIM SHALL BE PERMITTED AGAINST THE BOROUGH ON THE BASIS ON A SUBCONTRACTOR DISQUALIFICATION.

**CONTRACTORS:** As a condition of performing work on a public works contract subject to this ordinance, a general contractor, construction manager, or other lead or prime contractor seeking award of a contract shall submit this Contractor Responsibility Certification at the time it submits its bid for a contract.

**SUBCONTRACTORS:** The Subcontractor Responsibility Certification shall be executed by the respective subcontractors of any tier upon request by the Contractor on this form and shall contain the same information and representations required in the Contractor Responsibility Certifications, including verification of apprenticeship qualifications as required by Chapter 13 Section 123.3.K, for each trade or classification of craft workers it will employ on the project.

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Name of Company: Zone Striping, Inc.

Address: P.O. Box 568, Glassboro, NJ 08028

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Phone No.: 856-582-5900 Email: p.mitchell@zonestriping.com

Contract Name/Number: Conshocken Veterans Memorial Park

Role in project: line striping / pavement markings

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The construction manager, general contractor, other lead or prime contractor, or subcontractor shall confirm the following facts regarding its past performance and work history and its current qualification and performance capabilities:

1. Does the firm and its employees have all valid, effective licenses, registrations and/or certificates required by federal, state, county, or local law, including, but not limited to, licenses, registrations or certificates required to (a) do business in the designated locale; (b) perform the contract work it seeks to perform? This shall include, but is not limited to, licenses, registrations or certificates for any type of construction or maintenance trade work or specialty work which the firm proposed to self-perform.

YES  NO

If no, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Does the firm meet the bonding requirements for the contract, as required by applicable law or contract specifications and any insurance requirements, as required by applicable law or contract specifications, including general liability insurances, workers' compensation insurance and unemployment insurance?

YES  NO

If no, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Has the firm been debarred or suspended by any federal, state or local government agency or authority in the past three (3) years?

YES  NO

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Has the firm defaulted on any project in the past three (3) years?

YES  NO

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. In the past three (3) years, has the firm had any type of business, contracting or trade license, registration, or other certification revoked or suspended?

YES  NO

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. In the past 10 years, has the firm and its owners been convicted of any crime relating to the contracting business?

YES \_\_\_\_\_ NO

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. In the past three (3) years, has the firm been found in violation of any law applicable to its contracting business, including, but not limited to, licensing laws, tax laws, prompt payment laws, wage and hour laws, prevailing wage laws, environmental laws or others, where the result of such violation was the payment of a fine, backpay damages or any other type of penalty in the amount of \$1,000.00 or more?

YES \_\_\_\_\_ NO

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

8. Does the firm agree to pay all craft employees that it employs on the project the current wage rates and fringe benefits as required under applicable federal, state or local wage laws?

YES  NO \_\_\_\_\_

If no, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9. Does the firm agree that all craft labor that will be employed by the firm for the project have completed at least the OSHA 10-hour training course for safety established by the U.S. Department of Labor, Occupational Safety and Health Administration?

YES  NO \_\_\_\_\_

If no, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

10. Does the firm agree to employ craft employees in all classifications and individual trades required to successfully perform the work related to this project?

YES  NO \_\_\_\_\_

If no, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

11. Has the firm participated in a Class A Apprenticeship Program for at least the past three (3) years, at a minimum, for each separate trade or classification in which it employs craft employees?

*For purposes of this Certification, a Class A Apprenticeship Program is defined as an apprenticeship program that is currently registered with and approved by the U.S. Department of Labor or a state apprenticeship agency and has graduated apprentices to journeyman status for at least three (3) of the past five (5) years.*

YES  NO

If no, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

12. Has the firm attached to this Certification a list of all trades or classifications of craft employees it will employ on the project and documentation that it participates in a Class A Apprenticeship Program for each trade or classification listed?

YES  NO

If no, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

13. Has the firm attached documentation to this Certification to confirm that there have been apprentices graduated to journeyman status for at least three (3) of the past five (5) years from each Class A Apprenticeship Program it participates in for each separate trade or classification in which it employs craft employees?

YES  NO

If no, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

14. Does the firm have all other technical qualifications and resources, including equipment, personnel and financial resources, to perform the referenced contract, or will obtain same through the use of qualified, responsible subcontractors?

YES  NO

If no, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

15. Does the firm agree to maintain all qualifications, resources and capabilities referenced in this Certification throughout the duration of the project?

YES  NO

If no, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

16. Does the firm agree to notify the Borough of Conshohocken within seven (7) days of any material changes to all matters attested to in this Certification?

YES  NO

If no, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

17. Does the firm attest that execution of this Certification does not establish a presumption of contractor responsibility and that the Borough of Conshohocken may require any additional information it deems necessary to evaluate a firm's status as a responsible contractor, including technical qualifications, financial capacity or other resources and performance capabilities, which may be a separate statement of qualifications and experience or an attachment to the Contractor Responsibility Certification?

YES  NO

If no, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

18. Does the firm attest that if it has ever operated under another name or controls, is controlled by another company or business entity or in the past five (5) years controlled or was controlled by another company or business entity, whether as a parent company, subsidiary or in any other business relation, it has attached a separate statement to this Certification that explains in detail the nature of any such relationship, including any additional information that may be required from such an entity if the relationship in question could potentially impact contract performance?

YES  NO

If no, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

19. Does the construction manager, general contractor or other lead or prime contractor firm attest that it shall provide a subcontractor list, subcontractor information, and Subcontractor Responsibility Certifications for all listed subcontractors within seven (7) days as specified in Chapter 13 Section 125 if the firm receives a Notice of Intent to Award the contract?

YES  NO

If no, please explain: \_\_\_\_\_  
\_\_\_\_\_

I hereby certify that this Contractor/Subcontractor Responsibility Certification has been executed by persons having sufficient knowledge to address all matters in this Certification and that, under the penalty of perjury, certify that all information submitted is true, complete and accurate.

  
\_\_\_\_\_  
Authorized Signature

Date: 02/25/26

PRINT:

Paul R. Mitchell, Jr.  
Name

President  
Title

  
\_\_\_\_\_  
Witness Signature

Date: 02/25/26

END OF DOCUMENT